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| **<Recall\_Statement>** |

**Quality Defect Class:  Class I  Class II  Class III**

**Level of Recall:  Wholesale  Retail Consumer  Mock Recall Trial**

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| **Product Information:** | |
| Product name & strength |  |
| Ministry of Health registration number |  |
| Affected batch number (s) |  |
| Manufacturer |  |
| Manufacturing date |  |
| Expiry date |  |
| Packaging details, Stock Keeping Unit (SKU) |  |

**Details of Defect / Reason for Recall:**

Details about the nature of the issue leading to the recall.

Deviation, Nonconformance, Complaint investigation outputs

**Actions to be taken:**

Instruction to immediately stop prescribing/ dispensing/ distributing or using and quarantine affected stock.

An instruction regarding the return of affected stock.

Instruction for the local agent to complete the Progress and Final Recall report.

Recall timelines details.

**Document approval**

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|  | **Name** | **Date** | **Signature** |
| **Reviewed and approved by:**  All Members shall review and approve this document |  |  |  |
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